

Notto

Date: 04 September 2014

**NOTTO  
DONOR PLEDGE MANUAL  
VERSION-1.4**

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## Notto

**Online Pledge Form** – This form will be accessible to everyone after registration. Any users who are willing to pledge their organ(s) / tissue(s) can fill the form. On successful submission, Form will be submitted for Administration Acceptance. Only in case of Acceptance a link will be displayed in Donor pledge form, user can login and can see the link for generating Donor Card with unique registration id. User can take print of Donor Card for Future Reference.

All below form will be filled by Hospital only after successful Registration of Hospital

### 1. NOTTO as a Website

Below is the screen designed for NOTTO website home page and it will be available for everyone.


## Home Page – NOTTO Website



Skip to main content : [A-](#) [A](#) [A+](#) [A](#) [A](#)  [LOGIN](#)

Search 

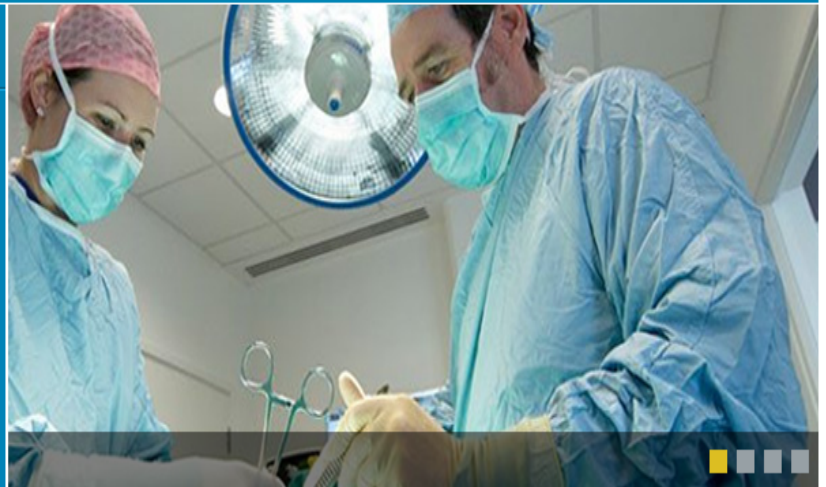
[HOME](#) | [RTI ACT](#) | [LINKS](#) | [NGOS](#) | [PHOTO GALLERY](#) | [PUBLIC FORUM](#) | [CONTACT US](#)

-  [ABOUT US](#)
-  [HOW DO I](#)
-  [HOSPITALS](#)
-  [WAITING LIST](#)
-  [AWARENESS](#)
-  [DONOR PLEDGE](#)
-  [DOWNLOAD FORMS](#)

### ABOUT NOTTO

BhaumikAbout USAsdasdadadNew National Tissue  
T111transplant Organisation Act. New National Tissue Transplant  
Organi sation Act. New National Tissue Trans- plant Organisation  
Act New National Tissue Transplant Organisa- tion Act. New  
National Tissue Transplant Organisation Act.

[Read More...](#)



### NEWS & EVENTS

- NOTTO Act Implementation
  - ✳ NOTTO day 2012 New Delhi
  - ✳ NOTTO day 2012 New Delhi
  - ✳ Minutes of the Review Meeting on NOTTO Act Implementation
  - ✳ Minutes of the Review Meeting on
- [Read More...](#)

### TRANSPLANT TRENDS

- ✳ test purpose on 28 May 2013
  - ✳ testing purpose
  - ✳ Active waiting list candidates as of 74,558
  - ✳ Transplants January 21,132
  - ✳ Transplants December 875011
- [Read More...](#)

### CALENDAR EVENTS

test on 28 May 2013  
February 12, 2013 01:00 AM  
testin purpose

[Read More...](#)

### IMPORTANT LINKS

 Emergency Call **0000 0000**

 [RIGHT TO INFORMATION](#)

 [india.gov.in](#)  
The national portal of India

 [GUIDELINES](#)

 **MINISTRY OF HEALTH & FAMILY WELFARE**  
GOVERNMENT OF INDIA

[ACT AND RULES OF THOA](#) | [FEEDBACK](#) | [CONTACT US](#) | [SITEMAP](#) | [DISCLAIMER](#)

Visitors Count **3314**

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## Donor Pledge

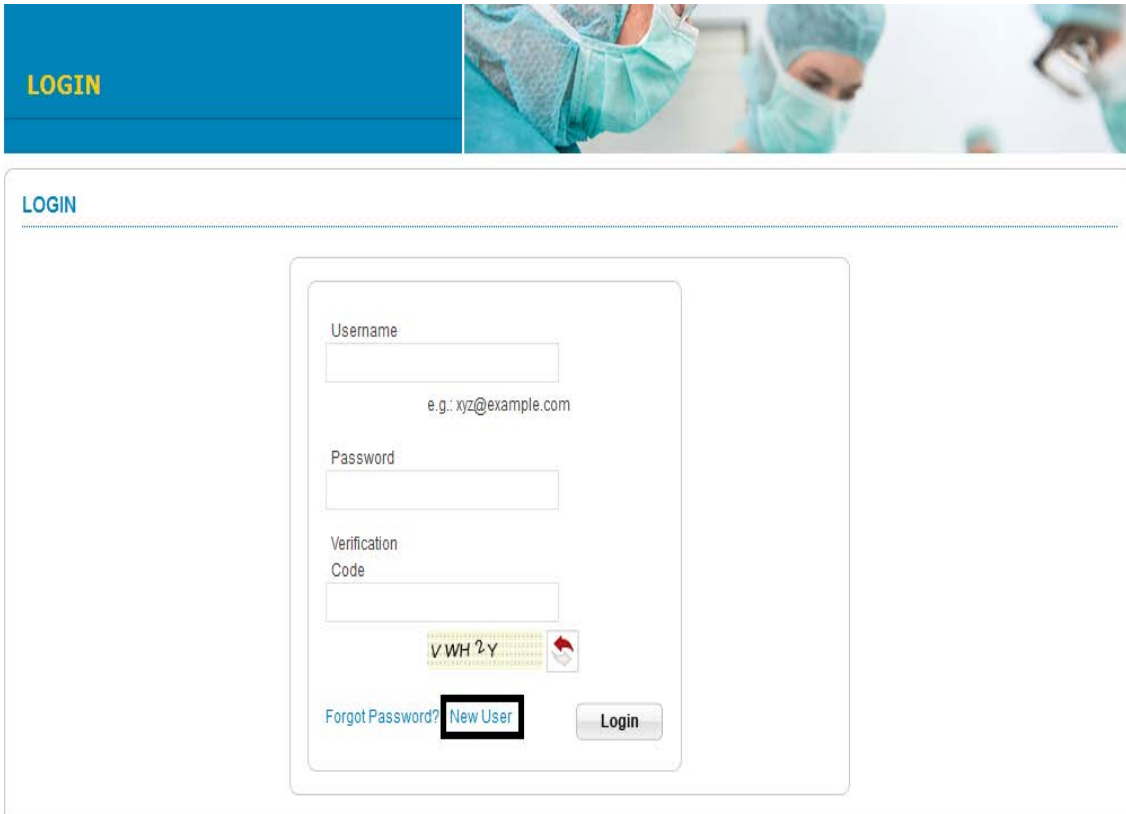
Donor Pledge provides the feature to pledge online. If anyone wants to pledge organ(s)/tissue(s), Authenticated User can do from this online pledge option on NOTTO website. Authenticated Users have to Login first from Login Page to Pledge Form as below.

### Step 1:

People want to Pledge the Organ has to register first through website. Click on **Login** as in below Image



**Step 2:** Then Click on **New User** as Shown below



The image shows a web interface for a login page. At the top left, there is a blue header with the word "LOGIN" in yellow. To the right of the header is a photograph of medical professionals in blue scrubs and masks. Below the header, the word "LOGIN" is repeated in blue. The main content area contains a white login form with the following fields: "Username" (with a placeholder "e.g.: xyz@example.com"), "Password", and "Verification Code". Below the "Verification Code" field is a CAPTCHA image showing the text "VWH 2Y" and a red arrow icon. At the bottom of the form, there is a link "Forgot Password?" and a button "New User" which is highlighted with a black border. To the right of the "New User" button is a "Login" button.

**Step 3: Fill Registration form with valid e-mail Id.**

Home > Registration

### REGISTRATION

USER TYPE \*  Select Donor

FIRST NAME \*

MIDDLE NAME

LAST NAME \*

MOBILE NO. \*

EMAIL / USER ID \*

CREATE NEW PASSWORD \*

Please set password by complying following requirements:  
Password needs to be minimum length of 8 character and max 10  
One lowercase character: a-z  
One uppercase character: A-Z  
One digit: 0-9  
One special character: !\$%&()=?\*#-.,:;\_

CONFIRM PASSWORD \*

VERIFICATION CODE \*

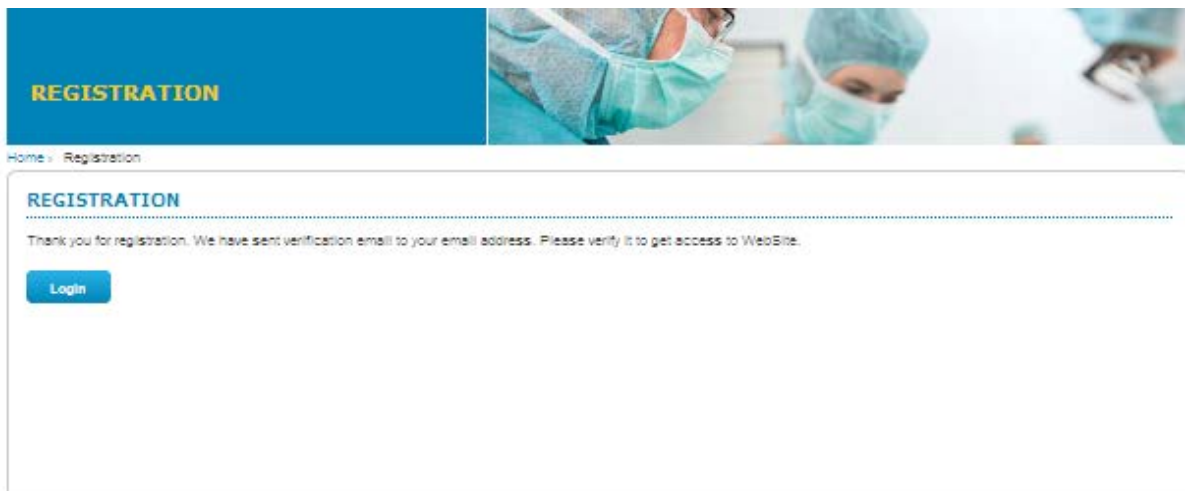
[Resend Verification Mail](#)

1. Fill all mandatory field marked with Red Star.  
2. Fill valid e-mail Id because A verification e-mail will be sent on your e-mail Id.  
3. Fill password as per instruction given.  
[Note: Do not use symbol @]  
4. Fill verification code as per given in image

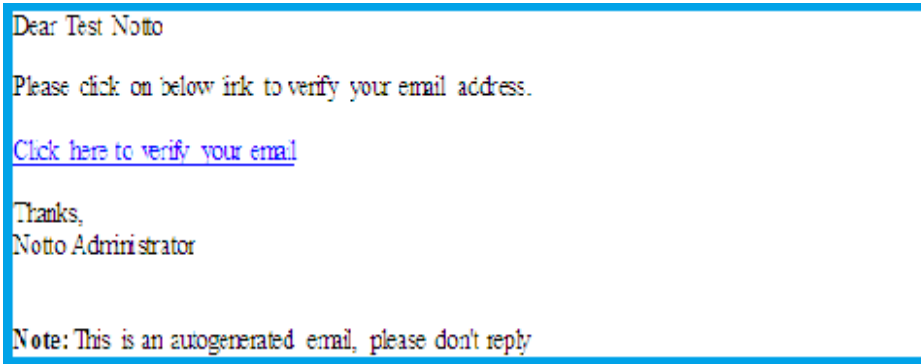
Click here if you want to change verification image

**Step 4:** After filling all the required information in Registration form Click on submit Button. Then, You will get this message as below :-

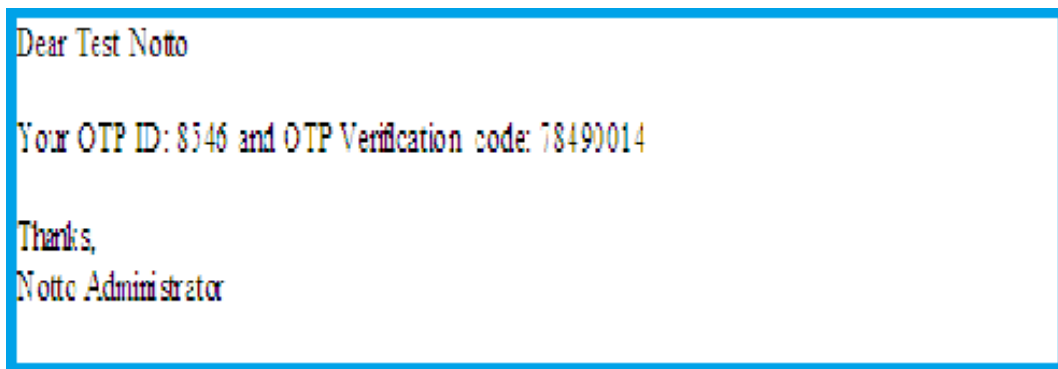
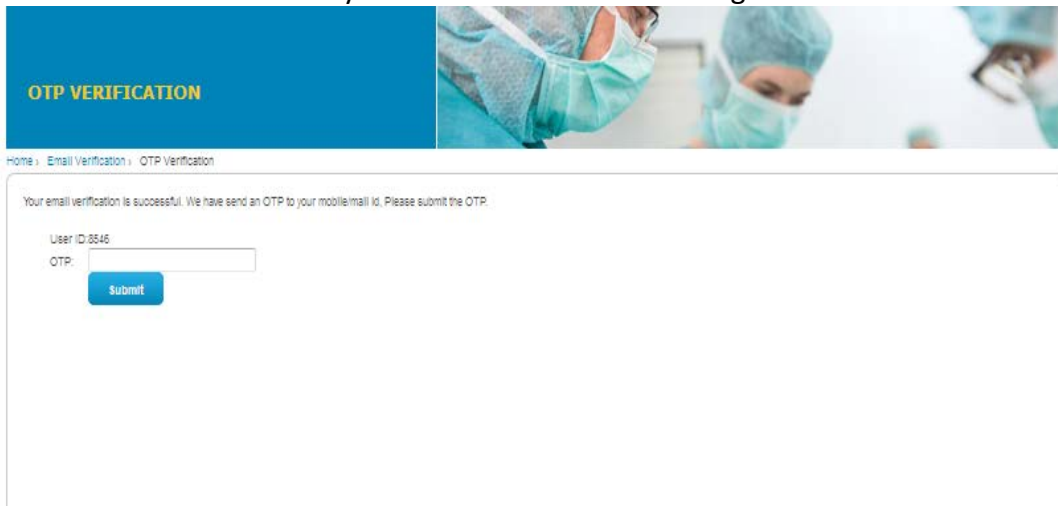
**Thank You for registration. We have sent verification e-mail to your e-mail Id. Please verify it to get access to website.**



**Step 5:** A Verification Link will be sent through e-mail on your e-mail id. You must have to click this Verification Link to activate your User Account.



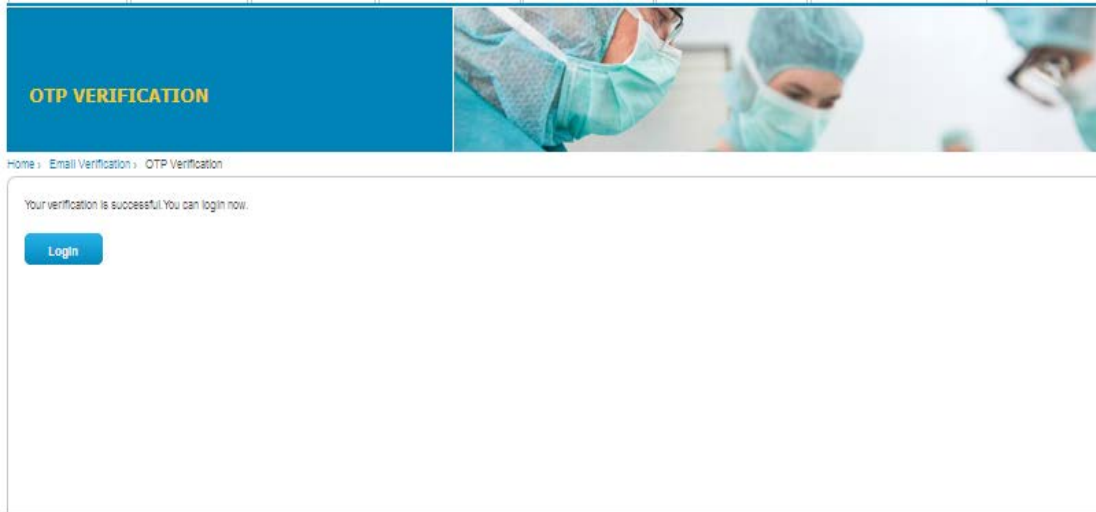
**Step 6:** Then after clicking on link you will get OTP verification section as below and an e-mail for OTP will be sent on your e-mail id as below in image.



**Step 7:** Fill the OTP and click on submit after successfully verification You will get a message as “**Your Verification is successful. You can login now**” as below.

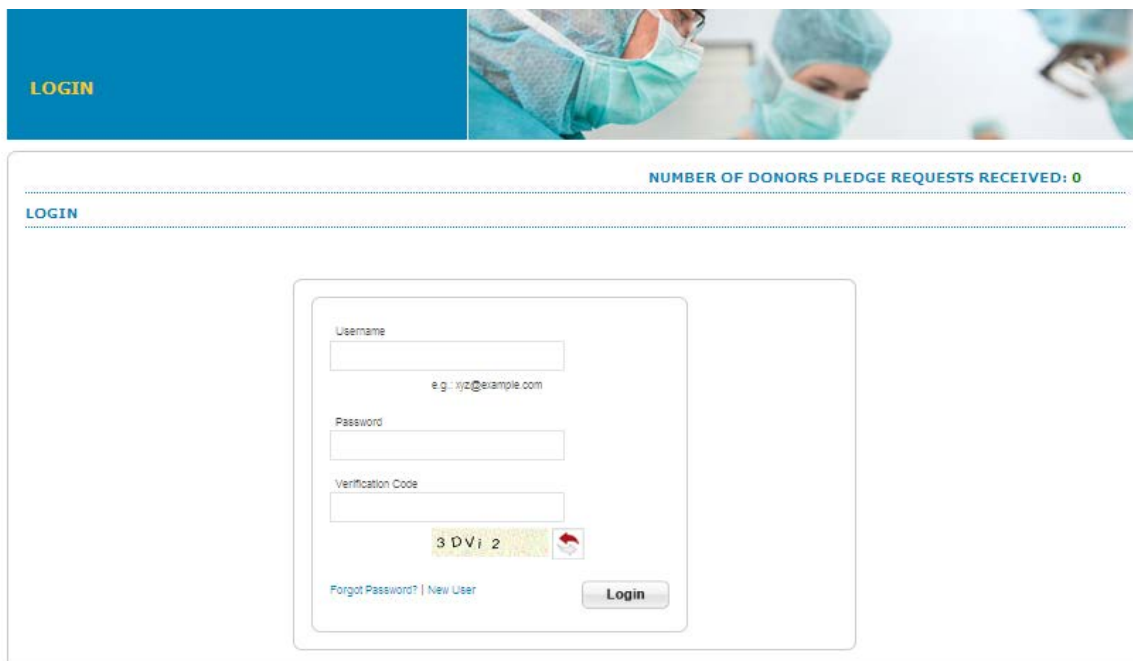


## Notto



**Step 8:** Then again Come to Login page and Logged in with your Credential

### Login Page



**Step 8:** After Successfully Login the Donor Pledge form will be displayed as below

## Donor Pledge Form

Using this Form any User can pledge for Organ(s)/Tissue(s). After filling this successfully, a Pledge Card will be generated for future Reference.



Home > Donor Pledge

### DONOR PLEDGE FORM

#### 1 Personal Details

FIRST NAME *	MIDDLE NAME	LAST NAME *	S/O, W/O, D/O *
<input type="text" value="Test"/>	<input type="text"/>	<input type="text" value="Notto"/>	<input type="text" value="s/d"/>
DOB *	AGE	GENDER *	WEIGHT (KG) *
<input type="text"/>	<input type="text"/>	<input type="text" value="--Select--"/>	<input type="text"/>
HEIGHT (CM) *	BMI	BLOOD GROUP *	EMAIL *
<input type="text"/>	<input type="text"/>	<input type="text" value="--Select--"/>	<input type="text" value="shipra.swaraj@silvertouch.c"/>
MOBILE NO.	MOBILE NO. (IF ANY MORE)	UPLOAD PHOTO (OPTIONAL)	
<input type="text" value="9565421445"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/>	

#### 2 Identification Details

IDENTIFICATION PROOF *	IDENTIFICATION NO. *
<input type="text" value="--Select--"/>	<input type="text"/>

# Notto

## 3 Address

**Permanent Address**

ADDRESS LINE 1 *	ADDRESS LINE 2	COUNTRY *	STATE *
<input type="text"/>	<input type="text"/>	India <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>
CITY/TOWN *	STDCODE	PHONE	PINCODE
<input type="text" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

COMMUNICATION ADDRESS IS SAME AS PERMANENT ADDRESS

**Address for communication**

ADDRESS LINE 1 *	ADDRESS LINE 2	COUNTRY *	STATE *
<input type="text"/>	<input type="text"/>	--Select-- <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>
CITY/TOWN *	STDCODE	PHONE	PINCODE
<input type="text" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 4 Emergency Contact Details

FIRST NAME *	MIDDLE NAME	LAST NAME *	RELATION *
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select-- <input type="button" value="v"/>
IN CASE OF OTHER RELATION	EMAIL	ADDRESS LINE 1 *	ADDRESS LINE 2
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
COUNTRY *	STATE *	CITY/TOWN *	MOBILE *
--Select-- <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>	<input type="text" value="v"/>	<input type="text"/>
STDCODE	LANDLINE		
<input type="text"/>	<input type="text"/>		

# Notto

## 5 Witness Details

**Witness 1**

FIRST NAME *	MIDDLE NAME	LAST NAME *	S/O, W/O, D/O *
<input type="text"/>	<input type="text"/>	<input type="text"/>	s/d <input type="text"/>
DOB *	AGE	RELATION *	IN CASE OF OTHER RELATION
<input type="text"/>	<input type="text"/>	--Select-- <input type="text"/>	<input type="text"/>
EMAIL	ADDRESS LINE 1 *	ADDRESS LINE 2	COUNTRY *
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select-- <input type="text"/>
STATE *	CITY/TOWN *	MOBILE	STDCODE LANDLINE
--Select-- <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

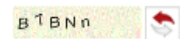
**Witness 2**

FIRST NAME *	MIDDLE NAME	LAST NAME *	S/O, W/O, D/O *
<input type="text"/>	<input type="text"/>	<input type="text"/>	s/d <input type="text"/>
DOB *	AGE	RELATION *	IN CASE OF OTHER RELATION
<input type="text"/>	<input type="text"/>	--Select-- <input type="text"/>	<input type="text"/>
EMAIL	ADDRESS LINE 1 *	ADDRESS LINE 2	COUNTRY *
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select-- <input type="text"/>
STATE *	CITY/TOWN *	MOBILE	STDCODE LANDLINE
--Select-- <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 6 Pledge Details

<b>ORGAN(S) TO PLEDGE *</b>	<b>TISSUE(S) TO PLEDGE *</b>	<b>OTHER</b>
<input type="checkbox"/> ALL <input type="checkbox"/> LIVER <input type="checkbox"/> KIDNEY <input type="checkbox"/> HEART <input type="checkbox"/> INTESTINE <input type="checkbox"/> PANCREAS <input type="checkbox"/> LUNG	<input type="checkbox"/> ALL <input type="checkbox"/> BONE <input type="checkbox"/> HEART VALVE <input type="checkbox"/> SKIN <input type="checkbox"/> CORNEA <input type="checkbox"/> CARTILAGE	<input type="text"/>

### Verification Code \*



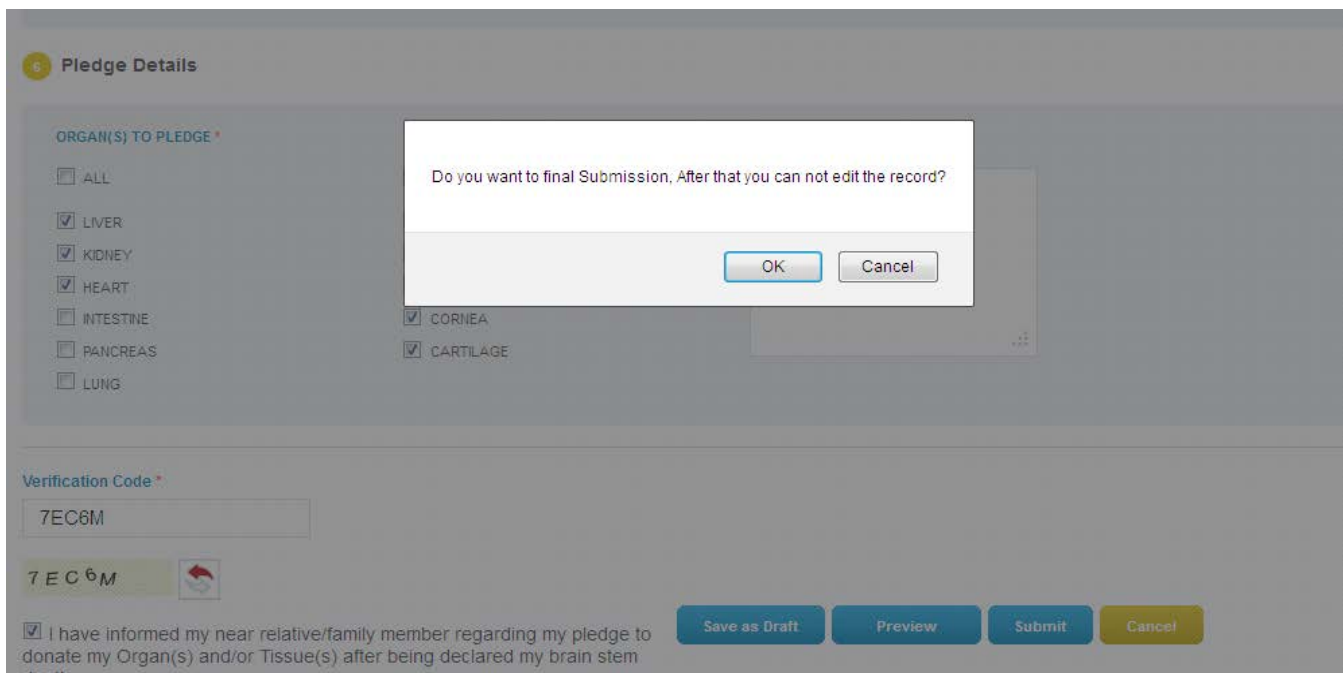
I have informed my near relative/family member regarding my pledge to donate my Organ(s) and/or Tissue(s) after being declared my brain stem death.

[Save as Draft](#) [Preview](#) [Submit](#) [Cancel](#)

**Step 9: Features of Donor Pledge:**

After filling all the required details in this form, You have 4 buttons for different Perposes:-

1. Clicking on **Save as Draft** - This form has facility to Save Pledge Detail as Draft. User has to Click on “Save As Draft” button to Save Details in Draft. User can edit detail in future that is already saved as Draft.
2. Clicking on **Preview** – User will get a Preview of the form details which you have filled and Saved in either in Draft mode or Submitted.
3. Clicking on **Submit** - Once User Click on “**Submit**” button then Record will be Submitted and User will not be able to Edit (**To Edit Details again see the process in Step 14 below**) because all field will be Disable.
4. Clicking on **Cancel** – Home page will appear.



**Step 10:** After Final Submission of form using Submit button an e-mail will be sent on your e-mail id for successful submission as below.

## Notto

admin@notto.com

to me ▾

Dear Himanshu Rana

Your data successfully saved, you will get Email of Accept or Reject Donor Pledge.

Thanks,

Notto Administrator

**Note:** This is an autogenerated email, please don't reply.

Form will be submitted for Administration Acceptance. When accepted, an e-mail will be sent on your registered e-mail Id as below

admin@notto.com

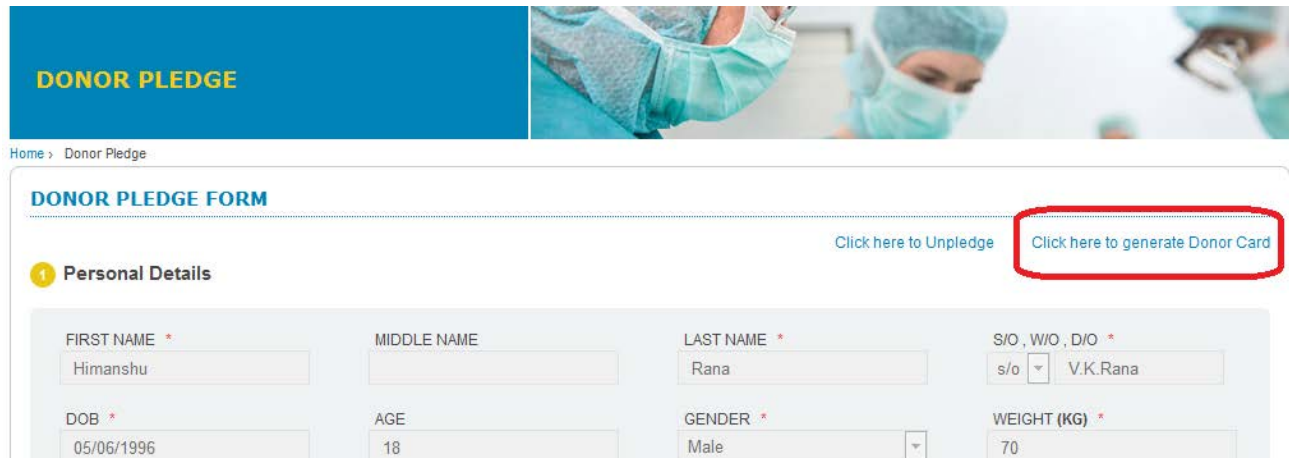
to me ▾

Dear Himanshu Rana

Your Donor Pledge is accepted, now you can generate your Donor Card through website.

...

**Step 11:** Go to website and login with Credential. User can see a link at the top of Donor pledge form as below.



**DONOR PLEDGE**

Home > Donor Pledge

**DONOR PLEDGE FORM**

[Click here to Unpledge](#) [Click here to generate Donor Card](#)

**1 Personal Details**


FIRST NAME *	MIDDLE NAME	LAST NAME *	S/O , W/O , D/O *
Himanshu		Rana	s/o V.K.Rana
DOB *	AGE	GENDER *	WEIGHT (KG) *
05/06/1996	18	Male	70

**Step 12:** when user click on this link Next Screen will be opened as below, Click on “Donor Card” Link.





Your data has been submitted successfully.

Your Registration No is: D140000001

take the print of your [Donor Card](#) 

Back

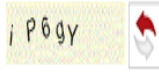
**Step 13:** Then Next Screen will be opened as below. Take **Print** of this Card for future Reference.

 National Organ & Tissue Transplant Organisation	 सत्यमेव जयते	Directorate General of Health Services MINISTRY OF HEALTH & FAMILY WELFARE GOVERNMENT OF INDIA
<b>Date:</b> 04/06/2014		<b>Registration ID:</b> D140000001
I, <b>Test Notto s/o sa</b> , hereby pledge to donate the following Organ(s) and/or Tissue(s) from my body for therapeutic purposes after being declared brain stem dead.		
<b>Organ(s) :</b> Liver, Kidney, Heart		
<b>Tissue(s) :</b> Bone, Heart Valve, Cornea, Cartilage		
<b>Blood Group :</b> B+	<b>Pan Card "EC16476464"</b>	
<b>Date of Birth :</b> 02/10/1991	<b>Emergency Mobile No :</b> 1457268746	

**Step 14: Provision to Edit Donor Pledge Form after Final Submission.**

- To Edit their Donor Pledge Detail, User has to Login Again if Logout and Come to the Donor Pledge Form. Here is a Link at the bottom of the Donor Pledge Form to Edit the Form as below in Image. Please Click on this Link

Verification Code \*



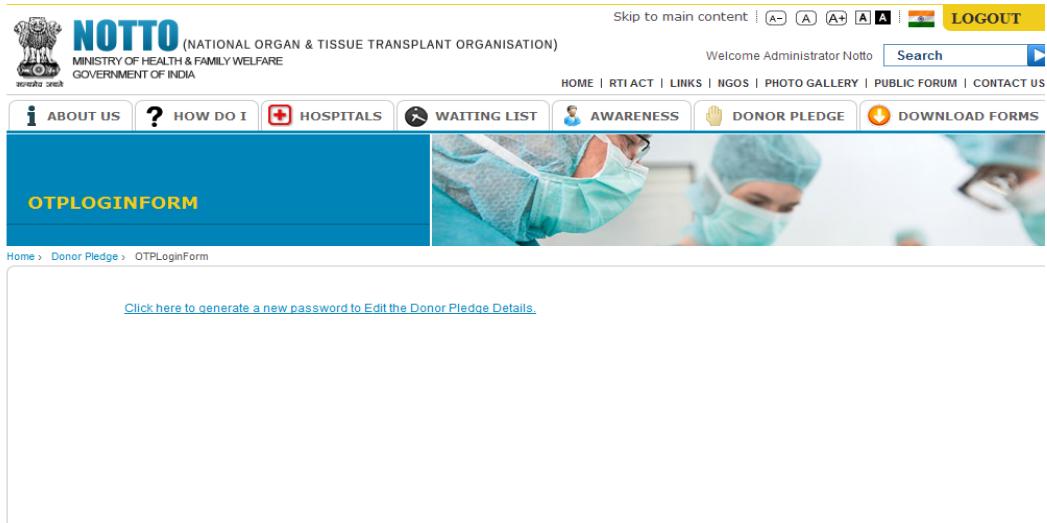
I have read and agree to NOTTO's privacy statement and terms of use.

Save as Draft Submit Preview Cancel

Click here to Edit Record

Click here to Edit Donor PLedge details after final submission

- B. It will redirect to page that has a link asking for generating a new password as below in images (**Click on the link for Generating OTP Password to Edit the Donor Pledge Details.**)



- C. As you click on Link shown in above image, a message will be shown that OTP Login ID and OTP Password have been sent on your Registered e-mail Id. When you click on Ok button in Message box a page will be opened as (**Second Image**). And an e-mail having OTP password will be sent on your e-mail Id as (**First Image**), so check your e-mail Id for OTP Password.



## Notto

Dear Test Notto  
Donor Pledge  
your OTP Login ID is: 1960  
OTP Login Password is: 62654396  
Thanks,  
Notto Administrator

Home > Donor Pledge > OTPLginForm

[Click here to generate a new password to Edit the Donor Pledge Details.](#)

Sign in to continue

OTP Login ID: 6037

OTP Login Password:

- D. Fill OTP password and then Click on Submit button as below in image. It will redirect you on Donor Pledge form. You can now edit the detail.

**Step 13:** There is a provision for a user to unpledge who has already pledged through the Link [“Click here to Unpledge”](#) at Top of Donor Pledge Form.

Home > Donor Pledge

**DONOR PLEDGE FORM**

[Click here to Unpledge](#) [Click here to generate Donor Card](#)

**1 Personal Details**

FIRST NAME *	MIDDLE NAME	LAST NAME *	S/O, W/O, D/O *
<input type="text" value="Himanshu"/>	<input type="text"/>	<input type="text" value="Rana"/>	s/o <input type="text" value="V.K.Rana"/>
DOB *	AGE	GENDER *	WEIGHT (KG) *
<input type="text" value="05/06/1996"/>	<input type="text" value="18"/>	<input type="text" value="Male"/>	<input type="text" value="70"/>

## Notto

- A. When user Click on this Link, it will redirect to Unpledge Form. There is a link on this Form, Click on this Link as given below image.

The screenshot shows the NOTTO (National Organ & Tissue Transplant Organisation) website. The header includes the NOTTO logo, the Ministry of Health & Family Welfare, Government of India, and a search bar. The main navigation menu contains links for ABOUT US, HOW DO I, HOSPITALS, WAITING LIST, AWARENESS, DONOR PLEDGE, and DOWNLOAD FORMS. The page title is "UNPLEDGEFORM". Below the title, there is a breadcrumb trail: Home > Donor Pledge > UnPledgeForm. A red box highlights a link that says "Click here to generate a new password to UnPledge".

- B. A message will be shown as below in screen

The screenshot shows the NOTTO website with a message box displayed. The message box contains the text: "OTP ID and One Time Password(OTP) is sent to your Email/Mobile, Please check and submit the OTP." Below the message is an "OK" button. The background of the page is dimmed, showing the same navigation and breadcrumb trail as in the previous screenshot.

## Notto

- C. An OTP password will be sent on user Registered e-mail Id as shown in below image. Get OTP Password from e-mail and put it in the OTP Login Password box and Click on Submit Button as in Image2 below.



- D. Fill OTP Login Password and click on submit button. An e-mail will be sent on registered e-mail id as in image (see second image)

