



Maratha Vidya Prasarak Samaj's
**Dr. Vasanttrao Pawar Medical College,
Hospital & Research Centre**



Vasantdada nagar, Adgaon, Nashik, Maharashtra - 422 003

Internal Quality Assurance Cell (IQAC)

Ref-

Date 3.10.2023

CIRCULAR

This is to inform all members of IQAC (Internal Quality Assurance Cell) that there will be a committee meeting, scheduled on 11.10.2023 at 11:30 am at IQAC Cell, College Building, Dr. VPMCH & RC.

Agenda of meeting:-

1. Brief introduction of new members.
2. Overview & challenges of AAA audit.
3. Enroll for IOT Revised NAAC workshop.
4. Any other issues with permission of chair.

**Dr Shreeya Kulkarni
Director, IQAC**

Copy to-

All members – IQAC committee
IQAC cell.

Minutes of Meeting:

Meeting Title	Internal Quality Assurance Cell
Date of Meeting	11.10.2023 at 11:30 am
Meeting Venue	IQAC Office
Meeting Agenda	<ol style="list-style-type: none">1. Brief introduction of new members.2. Overview & challenges of AAA audit.3. Enroll for IOT Revised NAAC workshop.4. Any other issues with permission of chair.

Key Meeting Outcomes:

Point no	Description
1	Dr. Shreeya Kulkarni took review about criteria audits conducted of the departments. And asked Dr. Santosh Kothgire and Mr. Milind Deshpande to introduce them.
2	Dr. Baste Mam said the FMT audit for criteria 2 is pending.
3	Dr. Shreeya Kulkarni said to give remainders to all departments about the criteria work lacking.
4	Dr. Shreeya Kulkarni added that collection of data in softcopy & hardcopy both.
5	Dr. Shreeya Kulkarni further added to give clear guidelines for softcopies & Geo-tag photos, also to inform all dept. clerks to well organize the data in proper named folder for easy retrieval.
6	Dr. Almale suggested that all clinical departments are having enough amounts of data but they should submit it in template format.
7	Dr. Shreeya Kulkarni said we will have next meeting after Diwali vacation with criteria in charges, department NAAC coordinators & department clerks & if possible with all department HODs.
8	Criteria-3 Head said the Anatomy department audit wasn't as per expectations and Anaesthesia department audit was good.
9	Criteria-4, 5, 6, 7, and 8: Heads follow-up of audit was taken by Dr. Shreeya Kulkarni.
10	Dr. Santosh Shinde said the list of Health Days to be celebrated is already circulated to departments; Dr. Shreeya Kulkarni said to confirm activities & conduct celebrations as & document the same.
11	Dr. Dakhane said data of FMT & Gen. Medicine was unclear & pending.
12	Dr. Shreeya Kulkarni told criteria heads to give clear report upto next Wednesday.
13	Dr. Bhide suggested creation of Google form for collecting the responses about challenges during AAA & he makes and circulates a Google form.
14	Dr. Almale said we should arrange induction / orientation, code of conduct, NAAC training workshop for new faculty.
15	Dr. Shreeya Kulkarni asked the criteria heads to Enroll for IOT Revised NAAC workshop.
16	Mr. Dilip Gaikwad, sports director said about participation in recent state level sports events.
17	Parent representative said all was going well with students and received no complaints.
18	Dr. Saale Patil, ex-student thanked and made suggestion about flower garden in

	campus.
19	Khushal Girigosavi, student presented need for international collaborations with American university.
20	Dr. Anand Bhide proposed the vote of thanks.



Dr Shreeya Kulkarni
Director, IQAC

Attendance

Meeting was attended by –

- 1. Dr. Shreeya Kulkarni.**
- 2. Dr. Anand Bhide.**
- 3. Dr. Prafull Dakhane.**
- 4. Dr. Vrushali Baste.**
- 5. Dr. Kiran Awchar.**
- 6. Dr. Satish Waghmare.**
- 7. Dr. Santosh Kotgire**
- 8. Dr. Milind Deshpande.**
- 9. Dr. Balaji Almale.**
- 10. Dr. Santosh Shinde.**
- 11. Dr. Anita Nagargoje.**
- 12. Khushal Girigosavi.**
- 13. Dilip Gaikwad.**
- 14. Dr. Sayali Patil.**
- 15. Dr. Vijay Ahirrao.**